



## **Green Marine Management Corporation**

### **Privacy Policy**

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The Green Marine Management Corporation (“GMMC”) is committed to protecting the privacy of all those who provide their personal information to GMMC. Personal information is considered any information that can be used to distinguish, identify or contact a specific individual. By using the GMMC websites or services, you consent to the collection, use and disclosure of your personal information in accordance with the following terms and conditions.

#### **Purpose**

The purpose of this Privacy Policy is to inform you about practices relating to the collection, use and disclosure of personal information that may be provided through use of the GMMC website or its services. This Privacy Policy also explains how you can contact GMMC if you have a question about, want to make a change to or delete any personal information that GMMC may have collected about you.

GMMC has designed this Privacy Policy to meet or exceed the requirements of the Personal Information Protection and Electronic Document Act (“PIPEDA”) and has adopted the principles set out in Canadian Standards Association’s Model Code for the Protection of Personal Information. Sometimes, however, privacy legislation or an individual’s right to privacy are different from one jurisdiction to another. It is the policy of GMMC to comply with privacy laws within each jurisdiction where it operates.

#### **How GMMC Uses Your Personal Information**

When you visit the GMMC website, the GMMC server automatically logs the IP address and standard information about your operating system and browser this information is provided by your web browser. GMMC may analyze the IP address data for trends and statistics about web traffic to its website. GMMC can also use this data to help diagnose any problems with its server and to administer the website.

If you attend a GMMC event or provide personal information by any electronic means for any purpose, then GMMC may collect such personal information that you submitted. The GMMC website does not enable its visitors to communicate directly with any other website users or to post information that will be accessed by others.

GMMC may use your personal information to contact you directly in response to your query feedback and/or for other purposes. For example, if you provide GMMC with an email address, then you may receive periodic communications from GMMC, which may include an electronic newsletter bulletins, press releases, notices etc. If you want to be taken off a GMMC email list or have any questions about the names of third parties to which your personal information has been disclosed, please contact the GMMC Privacy Officer as indicated below.

#### **Third Parties and Your Personal Information**

Unless you consent otherwise, GMMC will not sell, license, trade or rent your personal information to or with others except to the extent as set out in this Privacy Policy.



GMMC may disclose your personal information to affiliates and third parties engaged to assist GMMC for administrative purposes, support purposes and/or to value-added services to you or its Members. These service providers are prohibited from using your personal information for any purpose other than to provide this assistance and are required to protect personal information disclosed by GMMC and to comply with the general privacy principles described in this Privacy Policy.

GMMC reserves the right to disclose your personal information if doing so complies with any applicable law, regulation, search warrant, subpoena or court order that legally requires or authorizes CMIF to do so.

### **Knowledge and Consent**

GMMC collects personal information about you only when you voluntarily provide it, such as by submitting an online nomination form for an Award of Excellence. Typically, GMMC will seek consent for the use or disclosure of your personal information at the time of collection. In certain circumstances, consent may be sought after the information has been collected but before it is used for example, when GMMC may want to use information for a purpose not previously identified.

The form of consent that GMMC may seek, including whether it is express or implied, will largely depend on the sensitivity of the personal information and the reasonable expectations of the individual in the particular circumstances.

You may withdraw consent at any time, subject to legal or contractual restrictions and reasonability. If you wish to withdraw your consent at any time, please contact the GMMC Privacy Officer as indicated below. In so doing, GMMC will inform you of the implications of withdrawing consent. Further, GMMC will not, as a condition of the supply of service, require you to consent to the collection, use or disclosure of information beyond that required to fulfill the specified and legitimate purposes for which the information is being provided. To be clear, GMMC limits the amount and type of information collected to only the personal information that is required to provide you with the requested information, product, or service.

### **Protection of Your Personal Information**

GMMC makes commercially reasonable efforts, in accordance with this Privacy Policy, to ensure that personal information collected from you is protected against loss, misuse, alteration and unauthorized access. Access to your personal information is restricted to individuals who have a business need consistent with the reason the information was provided.

Personal information may be transferred to, and stored at, a destination outside of Canada. By submitting your personal information, you agree to this transfer, storing or processing. GMMC operates secure data networks protected by industry standard firewall and password protection. This protection applies in relation to information stored in both electronic and hard copy form. However, GMMC cannot guarantee that unauthorized third parties will never be able to defeat those measures or use your personal information for improper purposes.

### **Links to Third Party Sites**

Any inclusion of any link on the GMMC website does not imply endorsement by GMMC. You should be aware that operators of linked websites may also collect your personal information, including information generated through the use of cookies. GMMC is not responsible for how such third parties collect, use or disclose your personal information, so it



is important to familiarize yourself with their respective privacy policies before providing them with your personal information. Use of any such linked website is at your own risk.

### **Access to Your Information**

You may inform GMMC of any changes in your personal information. GMMC will then update or delete your personal information accordingly. If your request for a copy of your personal information is refused, the reasons for refusal and means for recourse will be provided. Any access request may be subject to an administration fee to meet the costs in providing you with details of the personal information GMMC may hold about you. If a fee is applicable, you will be advised of any charges in advance.

### **Changes to this Privacy Policy**

GMMC reserves the right to modify this Privacy Policy at any time without notice. When GMMC updates its Privacy Policy it will also modify the “last updated” date at the bottom of this webpage. The Privacy Policy posted at any time on the GMMC website shall be deemed to be the Privacy Policy then in effect.

### **GMMC Privacy Officer**

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